



County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

July 20, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AMENDMENT NO. 2 TO LEASE NO. 72592
DEPARTMENT OF COMMUNITY AND SENIOR SERVICES
2501 WEST BURBANK BOULEVARD, BURBANK
(FIFTH DISTRICT) (3 VOTES)**

SUBJECT

This recommendation is for a five-year lease amendment for 5,702 rentable square feet for the Department of Community and Senior Services to provide continued use of existing office space and 20 parking spaces.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the proposed lease is categorically exempt from the provisions of the California Environmental Quality Act pursuant to Class 1 of the Environmental Document Reporting Procedures and Guidelines adopted by your Board, per Section 15301 of the State of California Environmental Quality Act Guidelines (Existing Facilities).
2. Approve and instruct the Chair to sign an amendment to the five-year lease agreement with Burbank Commercial Properties (Lessor) for the Department of Community and Senior Services to continue occupancy of 5,702 square feet of office space and 20 parking spaces located at 2501 West Burbank Boulevard, Burbank, at an annual rental cost of \$102,636. The program is approximately 95 percent funded from State and Federal funding and 5 percent net County cost.
3. Authorize the Chief Executive Officer and the Director of Community and Senior Services to implement the project. The lease amendment will be effective upon approval by your Board.

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

#3 JULY 20, 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Board of Supervisors
GLORIA MOLINA
First District

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PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department of Community and Senior Services (DCSS) has occupied 5,702 square feet of office space at the subject facility since March 2000, and is currently operating on a month-to-month holdover basis. The facility houses approximately 32 staff for the Adult Protective Services (APS) program for three separate district offices. This is a state-mandated crises intervention program that performs the prompt investigation involving elders and dependent adults, eighteen and over, who are reported to be endangered by abuse, neglect, exploitation, self-neglect, or unsafe and/or hazardous living conditions. APS is a direct service program whereby social workers make home calls on a regular basis within the service area. The service areas are the East San Fernando Valley and West San Gabriel Valley regions.

Additionally, the APS Region I Administrator and clerical staff are also housed at this location, as well as Social Worker training for the program.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs that we maximize the effectiveness of processes, structure, and operations to support timely delivery of customer-oriented and efficient public services (Goal 1). In this case, the County of Los Angeles (County) is supporting the goal by providing an office in the community it serves, to increase effectiveness and enhance customer service, providing responsive services to the public.

FISCAL IMPACT/FINANCING

The proposed lease amendment will provide DCSS uninterrupted use of 5,702 square feet of office space and 20 parking spaces at a monthly rent of \$8,553 per month, or \$102,636 annually, fixed for the remaining term of the lease. The rental reduction of \$.05/.60 per month/annually will represent savings of approximately \$17,000 over the term of the extended lease. In addition, a tenant improvement allowance of \$5 per square foot, or \$28,510, was negotiated for new carpet and paint within the County office space. Additionally, the building recently underwent a remodel of the common area restrooms.

2501 W. Burbank Blvd., Burbank	Existing Lease/ Amendment No. 1	Proposed Lease Amendment No. 2	Change
Area (square feet)	5,702	5,702	None
Term	(5/10/2005-5/09/2010) currently month-to-month	Five years upon Board adoption.	+Five years
Annual Rent	\$106,057 (\$18.60/sq.ft.)	\$102,636 (\$18/sq.ft.)	- \$3,421 (-\$.60/sq.ft.)
Tenant Improvement (TI) Allowance	N/A	\$28,510 (\$5/sq.ft.)	+\$28,521 (+\$5/sq.ft.)
Cancellation	County after 36 months with 120 days notice	County after 36 months with 120 days notice	None
Parking (included)	20	20	None
Option to Renew	One five-year option	One five-year option	None
Rental Adjustment	None	None	None

This is a full-service lease whereby the Lessor is responsible for all operating costs associated with the County's occupancy. The rental rate of \$1.50/\$18 per square foot per month/year will be fixed through the extended term of the lease. Parking is included in the rental rate.

Sufficient funding for the proposed lease costs is included in the 2010-11 Rent Expense budget and will be billed back to DCSS. DCSS has sufficient funding in its 2010-11 operating budget to cover the projected lease costs. Costs associated with the proposed lease are approximately 95 percent offset by State and Federal funding.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

DCSS has been housed at this location since March 2000 on a single floor for the described operation when the office space was originally improved for County use. The proposed amendment will provide uninterrupted use of 5,702 square feet of office space and 20 parking spaces. While the amount of parking is less than requested and approved for the renewal, it is five more spaces than acquired under the original lease agreement. In order to alleviate the department's potential ongoing need, the County negotiated a right of first refusal to obtain additional parking should it become available during the extended lease term at a rate of \$30 per space per month. In addition, there is sufficient unmetered and unsigned street parking in the surrounding area.

The proposed lease amendment contains the following provisions:

- Commencement of new rent and five-year term upon approval by your Board.
- A full-service gross basis with the Lessor responsible for all operating and maintenance costs.
- A TI allowance of five dollars per square foot for new carpet and paint included in the rent.
- A cancellation provision allowing the County to cancel any time after 36 months with 120 days prior written notice and payment of a cancellation fee equal to the unamortized balance of the TI costs.

The Chief Executive Office (CEO) Real Estate staff conducted a survey within the search area to determine the availability of comparable and more economical sites. Staff was unable to identify any sites in the surveyed area that could accommodate this requirement more economically, nor are there any County-owned or leased facilities available for this program. Based upon said survey, staff has established that the rental range for similar office space is between \$17.40 and \$33 per square foot per year on a full-service gross basis. Thus, the base annual rent of \$18 per square foot per year full-service, including parking, for the proposed lease represents a rate within the market range for the area. Attachment B shows County-owned or leased facilities in the proximity of the service area and there are no suitable County-owned or leased facilities available for the program.

The Department of Public Works has inspected this facility and found it suitable for the County's occupancy. Notification letters have been sent pursuant to Government Code Sections 25351 and 65402.

A child care center is not feasible for the department in the proposed lease premises.

ENVIRONMENTAL DOCUMENTATION

The CEO has concluded that this project is exempt from California Environmental Quality Act (CEQA) as specified in Class 1 of the Environmental Document Reporting Procedures and Guidelines adopted by your Board, and Section 15301 of the State CEQA Guidelines (Existing Facilities).

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The proposed lease amendment will adequately provide the necessary office space for this County requirement. DCSS concurs with the proposed lease recommendation.

The Honorable Board of Supervisors
July 20, 2010
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CONCLUSION

It is requested that the Executive Officer, Board of Supervisors, return three originals of the executed lease amendment, two certified copies of the Minute Order and the adopted, stamped Board letter to the CEO, Real Estate Division at 222 South Hill Street, 4th Floor, Los Angeles, CA 90012 for further processing.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'William T. Fujio', written over a horizontal line.

WILLIAM T. FUJIO
Chief Executive Officer

WTF:SK:WLD
CEM:NCH:hd

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Community and Senior Services

2501WBurbank.BL

COMMUNITY AND SENIOR SERVICES
2501 WEST BURBANK BOULEVARD, BURBANK
Asset Management Principles Compliance Form¹

1.	<u>Occupancy</u>		Yes	No	N/A
	A	Does lease consolidate administrative functions? ²			X
	B	Does lease co-locate with other functions to better serve clients? ²		X	
	C	Does this lease centralize business support functions? ²			X
	D	Does this lease meet the guideline of 200 sq. ft of space per person? ² 178 square feet per person. This is primarily a field based program.		X	
2.	<u>Capital</u>				
	A	Is it a substantial net County cost (NCC) program? 5% net County cost		X	
	B	Is this a long term County program?	X		
	C	If yes to 2 A or B; is it a capital lease or an operating lease with an option to buy?		X	
	D	If no, are there any suitable County-owned facilities available?		X	
	E	If yes, why is lease being recommended over occupancy in County-owned space?			X
	F	Is Building Description Report attached as Attachment B?	X		
	G	Was build-to-suit or capital project considered? Space was obtained with competitive lease rates and capital project is not considered at this time.		X	
3.	<u>Portfolio Management</u>				
	A	Did department utilize CEO Space Request Evaluation (SRE)?	X		
	B	Was the space need justified?	X		
	C	If a renewal lease, was co-location with other County departments considered?	X		
	D	Why was this program not co-located?			X
		1. ____ The program clientele requires a "stand alone" facility.			
		2. ____ No suitable County occupied properties in project area.			
		3. ____ No County-owned facilities available for the project.			
		4. ____ Could not get City clearance or approval.			
		5. <u>X</u> The Program is being co-located.			
	E	Is lease a full service lease? ²	X		
	F	Has growth projection been considered in space request?	X		
	G	Has the Dept. of Public Works completed seismic review/approval?	X		
¹ As approved by the Board of Supervisors 11/17/98					
² If not, why not?					

**DEPARTMENT OF COMMUNITY AND SENIOR SERVICES
SPACE SEARCH – EAST SAN FERNANDO VALLEY AND WEST SAN GABRIEL VALLEYS**

LACO	FACILITY NAME	ADDRESS	FEET GROSS	FEET NET	OWNERSHIP	SQ FT
A477	ASSESSOR-NORTH DISTRICT OFFICE	13800 BALBOA BLVD, SYLMAR 91344	37000	33300	LEASED	NONE
Y291	BARRY J NIDORF JUV HALL-ADMINISTRATION BLDG-1	16350 FILBERT ST, SYLMAR 91342	8164	5723	OWNED	NONE
Y651	BARRY J NIDORF JUV HALL-N AREA SCHOOL OFFIC-4	16350 FILBERT ST, SYLMAR 91342	5158	4402	OWNED	NONE
2147	OLIVE VIEW-COTTAGE #1	14445 OLIVE VIEW DR, SYLMAR 91342	6510	3825	OWNED	NONE
2148	OLIVE VIEW-COTTAGE #3	14445 OLIVE VIEW DR, SYLMAR 91342	6000	3626	OWNED	NONE
T528	OLIVE VIEW-HOSPITAL TRAILER #1	14445 OLIVE VIEW DR, SYLMAR 91342	7920	6650	OWNED	NONE
4226	OLIVE VIEW-MECHANICAL OFFICE	14445 OLIVE VIEW DR, SYLMAR 91342	4607	3084	OWNED	NONE
0180	OLIVE VIEW-EXPENDITURE MANAGEMENT TRAILER F-3	14445 OLIVE VIEW DR, SYLMAR 91342	3120	2870	OWNED	NONE
0427	OLIVE VIEW-FINANCE BUILDING	14445 OLIVE VIEW DR, SYLMAR 91342	12925	11633	OWNED	NONE
T535	OLIVE VIEW-HOSPITAL TRAILER #2	14445 OLIVE VIEW DR, SYLMAR 91342	12000	9650	OWNED	NONE
0178	OLIVE VIEW-MEDICAL TRANSCRIBER TRAILER F-1	14445 OLIVE VIEW DR, SYLMAR 91342	3120	2870	OWNED	NONE
X254	OLIVE VIEW-NORTH ANNEX BUILDING	14445 OLIVE VIEW DR, SYLMAR 91342	7920	7128	OWNED	NONE
0184	OLIVE VIEW-PATIENT ACCOUNTS TRAILER F-7	14445 OLIVE VIEW DR, SYLMAR 91342	3120	2870	OWNED	NONE
0185	OLIVE VIEW-PATIENT ACCOUNTS TRAILER F-8	14445 OLIVE VIEW DR, SYLMAR 91342	3120	2870	OWNED	NONE
0183	OLIVE VIEW-PATIENTS ACCOUNTS TRAILER F-6	14445 OLIVE VIEW DR, SYLMAR 91342	3120	2870	OWNED	NONE
0246	DHS-SAN FERNANDO HEALTH CENTER	1212 PICO ST, SAN FERNANDO 91340	22144	8493	OWNED	NONE
A386	ALT PUBLIC DEFENDER-SAN FERNANDO OFFICE	303 N MACLAY AVE, SAN FERNANDO 91340	3040	3040	LEASED	NONE
A523	PUBLIC LIBRARY-SAN FERNANDO LIBRARY	217 N MACLAY AVE, SAN FERNANDO 91340	8601	6881	LEASED	NONE
5858	PH-PACOIMA PUBLIC HEALTH CENTER	13300 VAN NUYS BLVD, PACOIMA 91331	5404	3098	OWNED	NONE
A502	PH-CHILDREN'S MEDICAL SVCS CTR (FOOTHILL CTR	12502 VAN NUYS BLVD, PACOIMA 91331	6664	5577	LEASED	NONE
6247	WHITEMAN AIRPORT-ADMIN BLDG	12653 OSBORNE ST, PACOIMA 91331	4657	3795	OWNED	NONE
A641	DPSS - GROW OFFICE	9188 GLENOAKS BLVD, SUN VALLEY 91352	24780	23541	LEASED	NONE
D310	DPSS-EAST VALLEY WS DISTRICT OFFICE	14545 LANARK ST, PANORAMA CITY 91402	96360	39588	OWNED	NONE
6359	MID VALLEY-SAN FERNANDO VALLEY SERVICE CENTER	7555 VAN NUYS BLVD, VAN NUYS 91405	17698	10623	FINANCED	NONE
A383	PH-SAN FERNANDO DISTRICT ENVIRONMENTAL HLTH	6851 LENNOX AVE, VAN NUYS 91405	7537	7160	LEASED	NONE
A494	PROBATION-VAN NUYS JUVENILE SERVICES ANNEX	7100 VAN NUYS BLVD, VAN NUYS 91405	4460	4142	LEASED	NONE
A491	PROBATION-VAN NUYS AREA JUVENILE SERVICES	14540 HAYNES ST, VAN NUYS 91411	13500	11475	LEASED	NONE
A565	APD - VAN NUYS OFFICE	14553 DELANO ST, VAN NUYS 91401	3878	3684	LEASED	NONE
4705	PROBATION-EAST SAN FERNANDO VALLEY AREA OFFIC	14414 W DELANO ST, VAN NUYS 91401	15825	8362	OWNED	NONE
5273	VAN NUYS COUNTY ADMINISTRATIVE CENTER BLDG	14340 W SYLVAN ST, VAN NUYS 91401	9849	6992	OWNED	NONE
X368	PH-SUN VALLEY HEALTH CENTER	7223 N FAIR AVE, SUN VALLEY 91352	10659	10245	JPA	NONE
A377	DPSS-EAST SAN FERNANDO GAIN REGION VII OFFICE	3307 N GLENOAKS BLVD, BURBANK 91504	35772	32195	LEASED	NONE
A501	DCSS-BURBANK ADULT PROTECTIVE SERVICES REG I	2501 W BURBANK BLVD, BURBANK 91502	5702	5132	LEASED	NONE
X649	PUBLIC LIBRARY-LA CRESCENTA LIBRARY(NEW)	2809 LA CRESCENTA AVE, LA CRESCENTA 91214	15010	13905	OWNED	NONE
5873	PH-NORTH HOLLYWOOD PUBLIC HEALTH CENTER	5300 TUJUNGA AVE, NORTH HOLLYWOOD 91601	7511	4286	OWNED	NONE
X014	PH-BURBANK PUBLIC HEALTH CENTER	1101 W MAGNOLIA BLVD, BURBANK 91502	5864	3640	OWNED	NONE
A481	DPSS-GLENDALE FAMILY SERVICE CENTER	4680 SAN FERNANDO RD, GLENDALE 91204	80000	70420	LEASED	NONE
4295	PH-GLENDALE PUBLIC HEALTH CENTER	501 N GLENDALE AVE, GLENDALE 91206	15217	8043	OWNED	NONE
A043	DA-JUVENILE/BD OF SUPERVISOR-THE WALNUT PLAZA	215 N MARENGO AVE, PASADENA 91101-1505	5784	5162	LEASED	NONE
A426	DCFS PASADENA OFFICE	532 E COLORADO BLVD, PASADENA 91101	75235	70721	LEASED	NONE
D465	DPSS-PASADENA AP DISTRICT OFFICE	955 N LAKE AVE, PASADENA 91104	36224	25372	OWNED	NONE
X194	PW EATON YARD-MAINTENANCE OFFICE	2811 WOODLYN RD, PASADENA 91107	2816	2534	OWNED	NONE
3849	ARBORETUM-ADMINISTRATION BUILDING	301 N BALDWIN AVE, ARCADIA 91007	6929	3084	OWNED	NONE
4300	ARBORETUM-LIBRARY	301 N BALDWIN AVE, ARCADIA 91007	10304	8860	OWNED	NONE
Y429	PW-SAN GABRIEL VALLEY DISTRICT OFFICE	125 S BALDWIN AVE, ARCADIA 91007	6570	4874	OWNED	NONE
A585	DMH-ARCADIA WELLNESS CENTER	301 E FOOTHILL BLVD, ARCADIA 91006	5793	5503	LEASED	NONE
3562	PH-MONROVIA PUBLIC HEALTH CENTER	330 W MAPLE AVE, MONROVIA 91016	7786	4970	OWNED	NONE
3969	HOLLYWOOD BOWL-ADMINISTRATION BUILDING	2301 N HIGHLAND AVE, HOLLYWOOD 90068	5137	4369	OWNED	NONE
A539	MENTAL HEALTH-COURT PROGRAM OFFICES	1499 HUNTINGTON DR, SOUTH PASADENA 91030	4210	4000	LEASED	NONE
A473	THE ALHAMBRA COMPLEX - SHERIFF'S OMBUDSMAN	1000 S FREMONT AVE, ALHAMBRA 91803	3774	3265	LEASED	NONE
0122	THOMAS A TIDEMANSON BUILDING-ANNEX BUILDING	900 S FREMONT AVE, ALHAMBRA 91803	43500	36975	FINANCED	NONE
X900	THOMAS A TIDEMANSON PUBLIC WORKS BUILDING	900 S FREMONT AVE, ALHAMBRA 91803	536168	363876	FINANCED	NONE
X327	PROBATION-CENTRAL TRANSCRIBING OFFICE	200 W WOODWARD AVE, ALHAMBRA 91801	11273	7360	OWNED	NONE
0901	DHS-ALHAMBRA HEALTH CENTER	612 W SHORR ST, ALHAMBRA 91803	25344	14292	FINANCED	NONE
5460	PUBLIC LIBRARY-SAN GABRIEL LIBRARY	500 S DEL MAR AVE, SAN GABRIEL 91776	13718	11190	OWNED	NONE
5329	PUBLIC LIBRARY-ROSEMEAD LIBRARY	8800 VALLEY BLVD, ROSEMEAD 91770	29860	23394	OWNED	NONE
5200	PUBLIC LIBRARY-TEMPLE CITY LIBRARY	5939 GOLDEN WEST AVE, TEMPLE CITY 91780	12182	11157	OWNED	NONE

**AMENDMENT NO. 2 TO LEASE NO. 72592
2501 WEST BURBANK BOULEVARD, BURBANK**

THIS AMENDMENT NO. 2 ("Amendment" or "Amendment No. 2") TO LEASE NO. 72592 is made, entered and dated as of this 20TH day of JULY, 2010 by and between BURBANK COMMERCIAL PROPERTIES, a California limited partnership, hereinafter referred to as "LESSOR" and the COUNTY OF LOS ANGELES, a body corporate and politic, hereinafter referred to as "LESSEE".

RECITALS

WHEREAS, a Lease and Agreement (the "Lease") was executed by and between Burbank Commercial Properties as Lessor, and the County of Los Angeles as Lessee, on February 1, 2000, whereby the Lessor leased to Lessee those certain premises containing approximately 5,702 rentable square feet of office space in a building located at 2501 West Burbank Boulevard, Burbank, for a term of five years, and;

WHEREAS, Lessor and Lessee extended the Lease Term and amended the Lease under Amendment No. 1 to Lease No. 72592 on May 10, 2005;

WHEREAS, Lessor and Lessee further desire to extend the Lease Term and amend the Lease under Amendment No. 2 to Lease No. 72592 and;

WHEREAS, the terms of this Amendment No. 2 to Lease No. 72592 shall not become effective until such time that said Amendment is executed by all parties herein.

NOW, THEREFORE, in consideration of the foregoing recitals, and mutual covenants, promises, and conditions hereinafter contained, the parties hereby agree, effective upon approval of this lease Amendment No. 2 by the Board of Supervisors, to amend said Lease No. 72592 as follows:

1. **TERM:** Effective upon execution of this Amendment by the parties hereto, Paragraph 2,A, ORIGINAL TERM, is amended by the addition of the following:

The Second Extended Term of this Lease shall be five (5) years commencing upon approval of Amendment No. 2 by the Lessee's Board of Supervisors and ending five (5) years thereafter, unless otherwise extended or renewed, or terminated earlier in accordance with the conditions and provisions contained herein or in future amendment(s) executed in writing between the Lessor and Lessee.

2. **RENT:** Effective upon execution of this Amendment by the parties hereto, and for the remainder of the Second Extended Term but not retroactively, Paragraph 3, RENT, is hereby deleted in its entirety and following is substituted therefor:

The Lessee hereby agrees to pay as rent for the Premises during the Second Extended Term, the sum of eight thousand five hundred fifty-three and 00/100 dollars (\$8,553.00) per month, i.e., \$1.50 per rentable square foot per month, payable in advance by Auditor's General Warrant. Rental payments shall be payable within fifteen days after the first day of each and every month of the term hereof provided Lessor has caused a claim therefore for each such month to be filed with the Auditor of the County of Los Angeles prior to the first day of each month.

3. **TENANT IMPROVEMENTS:** Effective upon execution of this Amendment by the parties hereto, Paragraph 25, TENANT IMPROVEMENTS, is amended by the addition of the following as Section 25(E) (Second Extended Term Improvements):

The Lessor hereby agrees to provide an allowance of \$5 per rentable square foot for improvements to the Premises related to paint, carpet and other deferred maintenance items of the existing space as the Tenant desires. The improvements will be under the authority of the ownership, or its authorized agent, and approved by an assigned representative of the Lessee's Chief Executive Office. Any unused portion of the allowance may be used to offset rent due per an itemized breakdown of such improvements.

4. **CANCELLATION:** Effective upon execution of this Amendment by the parties herein, Paragraph 5, CANCELLATION, is hereby deleted in its entirety and the following is substituted therefor:

Lessee shall have the right to cancel this Lease at or any time after three years from the commencement of the Second Extended Term pursuant to this Amendment by providing the Lessor at least one-hundred twenty (120) days prior written notice by Chief Executive Office letter. In the event of such cancellation, Lessee will pay a fee equal to the unamortized portion of tenant improvements and brokerage commissions amortized at eight percent (8%) interest.

5. **NOTICES:** Paragraph 15, NOTICES, is hereby amended to replace the existing Lessee copy notification address as follows:

Chief Executive Office, Real Estate Division
222 South Hill Street, 3rd Floor
Los Angeles, CA 90012
Attention: Director of Real Estate

6. **PARKING:** Effective upon execution of this Amendment by the parties herein, Paragraph 20, PARKING, is hereby amended by replacing the term "Extended Term" wherever it appears with "Second Extended Term".

Notwithstanding anything to the contrary, all other terms and conditions contained in Lease No. 72592 shall remain unchanged and are hereby reaffirmed.

CRc

IN WITNESS WHEREOF, the Lessor has executed this Amendment No. 2 to Lease No. 72592 or caused it to be duly executed, and the County of Los Angeles, by the order of its Board of Supervisors, has caused this Amendment No. 2 to be executed on its behalf by the Chair of said Board and attested by the Clerk thereof the day, month, and year first above written.

LESSOR:

BURBANK COMMERCIAL PROPERTIES, A
CALIFORNIA LIMITED PARTNERSHIP by
FIRST STREET CAPITAL CORP., its
GENERAL PARTNER

By *Charles B. Cusumano*
Name: CHARLES B. CUSUMANO
Title: MANAGER

ATTEST:

Sachi E. Hamai
Executive Officer-Clerk
of the Board of Supervisors

LESSEE:

COUNTY OF LOS ANGELES

By *Andrea Sheridan Ordin*
Deputy

By *Gloria Trubian*
Chair, Board of Supervisors

APPROVED AS TO FORM:
Andrea Sheridan Ordin
County Counsel

By *Amy M. Caves*
Amy M. Caves
Senior Deputy



I hereby certify that pursuant to
Section 25103 of the Government Code,
delivery of this document has been made.

SACHI A. HAMAI
Executive Officer
Clerk of the Board of Supervisors

By *Andrea Sheridan Ordin*
Deputy

ADOPTED
BOARD OF SUPERVISORS

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

72592
SUPPLEMENT
2